INVOICING INSTRUCTIONS



25.11.2025

Dear business partner,

Kymen Seudun Osuuskauppa's e-invoice operator and invoicing address have changed. We have introduced business-area- and invoice-type-specific e-invoice addresses.

From now on, the purchaser will provide the e-invoice address when placing an order. In case of any uncertainties, please contact the purchaser or kso.talous@sok.fi. We kindly request that you send your invoices as e-invoices that comply with the European invoicing standard EN 16931. This ensures the smoothest possible invoice processing and payment.

New e-invoice operator: Tietoevry OyjOperator service ID: 003701011385

New business-area- and invoice-type-specific e-invoice addresses

Products and services acquired for KSO's own use

E-invoice address	Purchaser
003724677665 900	All chains and business areas (personnel, marketing, administration, ICT, real
	estate, repairs and equipment acquisitions, and services)

Products acquired for resale and for use in producing sales products

003724677665 100	Prisma, Sale, S-market, ABC market, Sokos, Emotion ja KSO Hiuspalvelu
003724677665 200	Sokos Hotels accommodation and breakfast (excluding hotel restaurants)
003724677665 300	Restaurants, cafés, and pubs (excluding ABC restaurants and hotel breakfasts)
003724677665 400	ABC restaurants, car wash, charging, and fuels
003724677665 500	Tykkimäki Amusement Park (excluding restaurants), Aquapark ja Actionpark, Korjalan Oma Keittiö, and direct deliveries to the customer's worksites of the Prisma Rauta

When using the Peppol e-invoice address, please add 0216: in front of the above-mentioned e-invoice address for example: 0216:003724677665**100**.

All invoices must include the company's official name, the reference person's/purchaser's name, and the cost center number, as well as any PO number, contract number, and other agreed allocation information.

If you cannot send e-invoices, please send PDF invoices as an email attachment: sokpl510@xbs-salo.com.

Invoices sent to other addresses or with incomplete information will not be processed. For more information about the invoices and payment transactions, please contact palveluassa.ostoreskontrakauppa@sok.fi or call +358 10 768 6023 on weekdays from 10 am to 2 pm.